

**Minutes of Public Meeting of the Police Officers Memorial Board of Meeting Held
4/7/2015**

Members in Attendance

Blackburn, John Jr.	Pollack, Paula **	Young, Ron
Blaser-Upchurch, Jan	Ryan, Charles	*DPS Director Designee
Coleman, Deston*	Stair, John	**County Sheriff Designee
Ideus, Lynn	Stevens, John***	***Chairman Designee

The following matters were discussed, considered, and decided at the meeting:

- I. Call to Order (10:01am)
- II. Roll Call
 - A. John Stevens in attendance as designee for Attorney General, Mark Brnovich
 - B. Deston Coleman in attendance as designee for DPS Director, Frank Milstead
 - C. Paula Pollack in attendance as designee for County Sheriff, Paul Babeu
- III. Chairman's Summary
 - A. Mr. Stevens praised the great turnout for the run and the 12 year old winner.
- IV. Reports
 - A. Golf Tournament
 - i. Mr. Young says they are full of teams. Some foursomes have not registered yet. Still need 5 hole sponsorships, there are 13 so far. They can overbook sponsorships and put the signs around hole. Shirts will be ordered for committee and golfers this week. They will be dark blue possibly trimmed in red. They are still in need of raffle prizes.
 - ii. Mr. Blackburn asks when raffle prizes are needed. Teri Barnes says anytime, even day-of.
 - B. Memorial Run Update
 - i. Ms. Blaser-Upchurch say the money issue has been figured out and the timing company will reissue check. The check will be for about \$28,000 and will be made out to COPs and not the runs name. Final numbers will be reported at next meeting.
 - C. Memorial Service Update
 - i. Jennifer Eastman confirmed with DPS about road closures and the Explorers are starting to be positioned. Registration requests twelve Explorers and Ms. Eastman confirms.
 - ii. There will be heavy law enforcement presence with a lot of individuals attending.
 - iii. Most of the walk thru dates are confirmed. Jaime Escovido confirmed. National anthem confirmed. Chaplain Eddingfield from DPS confirmed. Phoenix PD confirmed for flyover and last call. Need to make sure water is shut off a few days prior. Mr. Kraatz reported lights are still in place and suggests using what was done in the past. Classic Party Rentals confirmed. DOC for food confirmed.
 - iv. Mr. Young asks if there is an itinerary yet. Ms. Eastman says it's being finalized. Will be done at walk through. She needs to confirm the families are all grouped together and have Explorers with signs and Board members will help. 500 chairs are confirmed that will be enough for current families and agencies. Water from Fry's is confirmed, mints and blue bags are in.
 - v. Service starts at 7:30 and the dinner is at 6:00. Mr. Martin is providing golf cart for Officer Payne's father. Ms. Eastman suggests having the father brought out before families. There needs to be communication to Chandler PD because different officers are being contacted by different people.

- vi. Flags are being given to spouses and plaques are being given to all children. If some are given to any children, all children must receive plaques. Flags will be given to spouse, to parents if no spouse and for divorced parents each parent will receive one. Board members and officers assigned to the families must make sure anything under the table gets to the families. The only concern is Montoya's family because it is so large. Mr. Coleman asks if there is a contact for the service side and one for the dinner side. Ms. Eastman says that both are her. Ms. Barnes will be staying on the Memorial side if anyone needs anything. In the past it has taken time to get the governor out. It is unsure of how long it will take this year because of new administration.
- vii. Registration for board is required, if they do not have any agency they should register under Attorney General's Office and Ms. Bennett will make a note for the Board Member. Ms. Bennett asks if confirmation was received for the Navajo officer's abbreviation for division. Ms. Eastman talked to Marie and was told Navajo DPS.
- viii. Mary Ann Mendoza wants to see the Memorial wall prior to the service. Ms. Eastman says as soon as the wall is done I will contact her and set it up.
- ix. A reply was received from the Historical administration that there is no need for an approval letter so Ms. Bennett will give the go-ahead to the engravers. They already have a certificate of insurance and no police presence is needed.

V. Call to the Public (none).

VI. Next Meeting/Agenda Items

A. Set for April 28, 2015

B. Names committee will meet at 9:45.

VII. Adjournment (10:38am).