

**NOTICE OF MEETING**  
**ARIZONA PEACE OFFICERS MEMORIAL BOARD**  
**June 25, 2013 at 10:00 a.m.**

Pursuant to ARS § 38-431.02, notice is hereby given to the members of the Arizona Peace Officers Memorial Board and to the general public that a meeting of the Arizona Peace Officers Memorial Board will be held on, **June 25, 2013** beginning at **10:00 a.m.** The meeting will be held at the Carnegie Center, 1101 W. Washington St. Phoenix, Arizona 85007.

Members

Aussems, Nick	Buckmister, Cathie	Atty. Gen. Horne, Tom*	Ryan, Charles
Sheriff Babeu, Paul	Chavez, Jimmy	Kotsur, Kevin	Stair, John
Blackburn Jr., John	Coleman, Deston	Martin, W. Steven	Trimble, Marshall
Blaser-Upchurch, Jan	Halliday, Robert	Nielsen, Sherry	Young, Ron

\*Chairman

Advisory Members

Rep. Farnsworth, Eddie    Sen. Murphy, Rick    Rep. Kavanagh, John    Sen. Shooter, Don

The agenda for the meeting is as follows:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes (April 15, 2013)
- IV. Chairman's Summary. *The chairman or board members may present a brief summary of current events pursuant to ARS § 38-431.02(K). The board will not discuss or take action on any item in the summary which is not listed as an agenda item.*
- V. Reports. (Oral reports and discussion/action on the following events or committees.)
  - a. Treasurer (Staff)
  - b. Memorial Ceremony Committee. (Jan Blaser-Upchurch/John Blackburn Jr/Paul Babeu) *The board may consider and/or vote whether to approve items presented by the Memorial Committee including logistics, vendors, program content, volunteer roles and other Memorial Ceremony related topics.*
- VI. Call to Public. *The Board may not discuss items not on the agenda. Action taken as a result of public comment will be limited to directing staff to research the matter or scheduling the matter for consideration at a later date.*
- VII. Next Meeting and Future Agenda Items
- VIII. Adjournment

Note: A copy of all background material for this meeting is available for public inspection at the Office of the Attorney General, 1275 West Washington St. Phoenix, Arizona.

The public is advised that the Chairman may take agenda items out of order and may call for comments from the public during the course of the meeting.

Persons with disabilities may request reasonable accommodation by contacting Andy Swann at 602-542-8472. Requests should be made as early as possible in order to arrange accommodation.

**2013 Arizona Peace Officers Memorial**  
**May 6, 2013 7:30PM**  
**Wesley Bolin Plaza**  
**Recap**

The State of Arizona has 165 recognized law enforcement agencies on its records through the Arizona Peace Officers Standards and Training. The state has a total of 15 counties and 14 recognized tribal communities.

Participating in the 2013 service we had a total of 41 agencies that had an active role in the service itself. Those agencies are broken down as follows:

- 41 – Honor Guard / flags
- 25 – Motor procession
- 2 – Riderless Horse
- 6 – Explorer Post
- 2 – Bugle / Echo Taps
- 1 – 21 Gun Salute (Border Patrol)
- 4 – Bagpipes and Drums
- 2 – Volunteer groups (Pinal COPS Volunteers / MCSO Posse)

Of these 41 agencies, 3 were Federal, 3 were Tribal and 5 were State agencies. The remaining were either County or local agencies from around the state.

***\*Not included in this number are the US Marshals Office and the Arizona Department of Revenue, along with Phoenix PD, Glendale PD, DPS, Buckeye and MCSO Posse who provided additional bodies for security throughout the service.***

(Please see the attached list for the breakdown of actual departments and counties. Of the 15 counties, we only had four not represented in a participant capacity at this service.)

We received in-kind donations that exceeded \$6,500.00 in expenses.

We received 362 RSVP's from past survivors, current survivors and agencies. Out of this, we handed out 349 blue bags at the dinner, out of the 500 bags we prepared. We had dinner ready for 480 and we served 420 meals.

We had seating for 500, it looked as if most of the chairs were full, there were several hundred officers, families and other members of the community present. Not including those participating. Several of the motors also stayed to watch this year. Glendale had a great presence to support Rick Jones.

## Recommendations for Future Services

### Registration

- Increase the capture of contact info updates
- More blank name tags
- Increase number of check-ins **especially board and volunteers**
- Extra coins / buttons to cover non-RSVP attendees
- Better labeling of tables needed
- Closer partnership with COPS as they own the database
- Use dinner tickets for better accountability

### Table area

- Lighting inside tents
- Pest control - ants

### Agencies

- Establish an agency check in
- Encourage participation from more agencies
- Possibly put this separate from the survivors

### Survivor Walk

- Timing is everything – we were delayed a bit
- Better seating on the service side
- Encourage escorts to attend walk-through and briefings

### Volunteers

- Assign a single volunteer coordinator

### Water

- Buckets of water bottles placed around the area for everyone as they are arriving (big toy buckets....Walmart)

### Agency contacts

- Earlier contact with agencies
- Family representative from COPS
- Establish liaison and HG officer for agency

Advertisement

- Need to work on this now. We know the date, we need to get it on calendars, websites, and talk about it at every event between now and May 5, 2014

Questions?

## Participating Agencies

### 2013 Arizona Peace Officers Memorial Service

Agency	County	Motor	Honor Guard	Explorer Post
Apache County Sheriff's Office	Apache	X	X	
Flagstaff Police Department	Coconino		X	
US Border and Customs	Federal		X	
US Border Patrol	Federal		X	
Gila County Sheriff's Office	Gila		X	
Avondale Police Department	Maricopa	X	X	
Buckeye Police Department	Maricopa	X	X	
Chandler Police Department	Maricopa	X	X	X
El Mirage Police Department	Maricopa		X	
Gilbert Police Department	Maricopa	X	X	
Glendale Police Department	Maricopa	X	X	X
Goodyear Police Department	Maricopa	X	X	
Maricopa County Sheriff's Office	Maricopa		X	
Mesa Police Department	Maricopa	X	X	
Peoria Police Department	Maricopa	X	X	
Phoenix Police Department	Maricopa	X	X	X
Scottsdale Police Department	Maricopa	X	X	X
Surprise Police Department	Maricopa	X	X	
Tempe Police Department	Maricopa	X	X	
Wickenburg Police Department	Maricopa	X	X	
Mohave County Sheriff's Office	Mohave		X	
Navajo County Sheriff's Office	Navajo		X	
Marana Police Department	Pima	X	X	
Oro Valley Police Department	Pima	X	X	
Pima County Sheriff's Office	Pima	X	X	
The University of Arizona Police	Pima	X	X	
Town of Sahuarita Police Department	Pima	X	X	
Tucson Police Department	Pima	X	X	
Apache Junction Police Department	Pinal	X	X	
Casa Grande Police Department	Pinal		X	
Maricopa Police Department	Pinal		X	
Pinal County Sheriff's Office	Pinal	X	X	X
Santa Cruz County Sheriff's Office	Santa Cruz		X	
Arizona Department of Corrections	State		X	
Arizona Department of Juvenile Corrections	State		X	
Arizona Department of Public Safety	State	X	X	
Arizona Department of Transportation	State		X	
Arizona Highway Patrol	State		X	X
Akimel O'utham Indian Police	Tribal		X	
Gila River Honor Guard	Tribal		X	
Salt River Pima County	Tribal	X	X	
Prescott Police Department	Yavapai		X	
Yavapai County Sheriff's Office	Yavapai		X	X
Yuma County Sheriff's Office	Yuma		X	
Yuma Police Department	Yuma	X	X	

## Expenses

Invoice #	Company	Item	Total Cost	Total Paid	In-Kind	
3733	PRIDE	port a jons	\$1,045.00	\$246.11	\$920.00	
356805	Classic Party Rentals	tents/ chairs	\$12,156.50	\$9,104.31	\$3,052.21	
23484	Stowebridge Promotions	bags/signs	\$784.48	\$784.48		
23637	Stowebridge Promotions	mints	\$187.22		\$187.22	AZCOPS
3487560	Phoenix Flower Shops	flowers	\$1,316.31	\$470.71		
3493342	Phoenix Flower Shops	flowers	\$88.25		\$88.25	AZCOPS
149710	ACI	programs	\$1,742.50	\$1,742.50		
150387	ACI	plaques	\$252.51	\$252.51		
	Western Stone Engraving	wall	\$750.00	\$750.00		
	Coins	engraving			\$150.00	Jaime Laza
2	Food / DOC	food	\$2,003.67	\$2,003.67		
	Ribbons	ribbons/ swag	\$150.00		\$150.00	Nancy
	DPS / Photos	photos	\$500.00		\$500.00	DPS
	Michael Todd Images	photos	\$500.00		\$500.00	Michael
	DPS / sound					DPS
	DPS / video					DPS
	100 Club	water	\$450.00		\$450.00	100 Club
8707462	Tissue	Tissue	\$569.34		\$569.34	AZCOPS
			\$22,495.78	\$15,354.29	\$6,567.02	

\*Does not include the FOP cooking