



## Office of the Arizona Attorney General

Under the leadership of the Attorney General, the Office of the Attorney General (“AGO”) represents the public interest of Arizona and its citizens. Employees in the Office enjoy a challenging, diverse and professional work environment among some of Arizona’s most experienced and respected law enforcement/legal professionals who are committed to serving the people of Arizona.

The Solicitor General’s Office appears in federal and state appellate courts, including the U.S. Supreme Court and Arizona Supreme Court, on behalf of the State. The office contains the following sections.

### Assistant Attorney General

Salary Range: \$70,000 – \$120,000

Selective Preferences: Top academic performance from a nationally-ranked law school. Judicial clerkship strongly preferred. Some litigation experience preferred.

### Senior Paralegal

Salary Range: \$48,000 – \$55,000

Selective Preferences: Three years’ experience in a comparable position or law office setting.

### Legal Secretary 2

Salary Range: \$29,822 – \$53,000

Selective Preferences: Three years’ experience as a Legal Secretary or a comparable position.

## **Section Descriptions**

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**Criminal Appeals:** The Criminal Appeals Section represents the State of Arizona in all direct appeals arising from felony convictions throughout the state in Arizona’s appellate courts, including first-degree murder cases and cases committed against minors. Criminal appeals typically involve issues that require application of state and federal constitutional principles (such as those involving the First Amendment, Fourth Amendment search and seizure, due process, Fifth Amendment rights, the Sixth Amendment rights to a jury trial, confrontation, and assistance of counsel, among others, and Arizona’s corresponding state constitutional provisions), and issues that require statutory interpretation of Arizona Revised Statutes in Title 13 that govern criminal

substantive law and sentencing. The Criminal Appeals Section also represents the State of Arizona in habeas corpus proceedings in the U.S. District Court for the District of Arizona and the Ninth Circuit Court of Appeals.

**Capital Litigation:** The Capital Litigation Section handles all appellate and post-conviction proceedings involving death-row inmates in Arizona. Those proceedings include the direct appeal to the Arizona Supreme Court and the United States Supreme Court following conviction and sentencing; state post-conviction relief proceedings in the trial court and the Arizona Supreme Court; and federal habeas proceedings in federal district court, the United States Court of Appeals for the Ninth Circuit and the United States Supreme Court. The Section's members also respond to federal habeas petitions in non-capital cases, and a supervisor from the Section oversees all such cases for the Office. The Section also assists trial lawyers with research and advice regarding death-penalty issues, and Section members conduct periodic death-penalty and habeas-corpus seminars in connection with the Arizona Prosecuting Attorneys' Advisory Council and the National Attorneys General Training & Research Institute. In addition to handling all post-verdict capital case proceedings in the State, the Capital Litigation Section has assisted the Office with criminal issues that affect other sections of the Attorney General's Office.

**Special Litigation:** The Special Litigation Section defends and enforces the state's laws and pursues other major litigation on behalf of the State, with an emphasis on representing the State's interests in constitutional matters and on appeal. It is also responsible for the Office's preparation and issuance of Attorney General Opinions and for civil enforcement of state law related to the use of public funds to influence elections and campaign finance matters.

**Civil Appeals:** The Civil Appeals Section participates in all civil appeals in the Attorney General's Office by evaluating whether to take appeals, substantially editing briefs, and preparing advocates for oral argument. These appellate matters involve a broad range of legal issues, including state and federal constitutional law, tax, employment, torts, juvenile law, administrative law, and workers' compensation.