

INFORMATION FOR ARIZONA'S VICTIMS OF CRIME



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Being the victim of a crime can be traumatic. You may feel isolated and confused, and not know where to turn for practical advice or support. This brochure highlights resources available to assist you and explains your rights as a victim under Arizona law.

***Esta información en español, se puede obtener en www.azag.gov/victim-services/resources**

VICTIM ASSISTANCE

AGENCIES & SERVICES

See **"Information and Resource Numbers"** on the last page for a list of agencies that can provide victim assistance services.

PROTECTIVE ORDERS

A protective order is a civil court order issued by a judge or magistrate that prohibits a defendant from contacting you or coming in contact with you. Any county court in the State of Arizona can review the petition and issue an order. An order of protection is valid for two (2) years after it is served. There are no fees for filing or serving an order. The types of orders you can request are:

1. **Order of Protection:** This type of order requires a qualifying relationship. You can fill out forms and figure out if you have a qualifying relationship through AZPOINT.
2. **Injunction Against Harassment:** If you do not have a qualifying relationship, victims of certain crimes may be eligible for this type of order. A *service* fee may apply. You can fill out forms through AZPOINT.
3. **Emergency Order of Protection:** This type of order is intended to protect individuals in immediate and present danger. To obtain an EOP, contact law enforcement. These orders expire seven (7) calendar days after issuance.
4. **Injunction Against Workplace Harassment:** A *service* fee may apply. You can fill out forms through AZPOINT.

If you are a party in an ongoing or pending family law case (ex. dissolution of marriage) or if the juvenile defendant is under the age of twelve, you must apply at any Superior Court location. To start the protective order process, go to <https://azpoint.azcourts.gov/>

Your employer may be legally required to allow you leave from work to attend court and to obtain an order of protection pursuant to ARS §§ 13-4439/8-420.

COVER SHEET - TEAR OFF FOR VICTIM



DOMESTIC VIOLENCE

If you have been a victim of domestic violence, you may seek a protective order. For more information on protective orders, please refer to the "Protective Orders" section above.

If there is a firearm present when there has been an incident of domestic violence and a law enforcement officer believes that the firearm would expose the victim or another person in the household to a risk of serious bodily injury or death, the firearm may be temporarily seized and held by the law enforcement agency. To ensure that you, as the victim, are notified of the release of a firearm that has been seized, you must provide the law enforcement agency with any change of address or phone number.

SEXUAL ASSAULT

If you have been a victim of a dangerous crime against children as defined in ARS § 13-705 or a sexual assault, you are entitled to a medical or forensic interview free of charge, without reporting to law enforcement, paid by the county in which the offense occurred pursuant to ARS § 13-1414.

For more information on domestic violence/sexual assault or to get help, please visit www.acesdv.org

ADDRESS CONFIDENTIALITY PROGRAM

The Arizona Address Confidentiality Program (ACP) is a program that helps victims of domestic violence, sexual offenses, and/or stalking from being located by the perpetrator through public records. The program provides a substitute address and confidential mail forwarding services to individuals and families across Arizona.

To enroll, visit <https://azsos.gov/services/acp/eligibility-enrollment>

VICTIM COMPENSATION

If you are a victim of a crime or the next of kin of a victim who died as a result of a criminal act, you may be eligible for compensation. To obtain an application or to receive more information on Crime Victim Compensation, contact your county Victim Compensation Coordinator.

VICTIMS' RIGHTS

As a victim of crime in Arizona, you have a Constitutional right to be treated with fairness, respect and dignity and to be free from intimidation, harassment or abuse throughout the criminal or juvenile justice process. All state, county and municipal justice agencies and courts in Arizona are required to perform certain duties to ensure that you receive your rights.

WHO IS A VICTIM FOR PURPOSES OF EXERCISING RIGHTS?

State law says a victim is a person against whom a criminal or juvenile offense has been committed. This includes any felony, misdemeanor, petty offense or violation of a local criminal ordinance. If a person is killed or incapacitated, the person's spouse, parent, child, sibling, grandparent or any other person related to the person by consanguinity or affinity to the second degree or any other lawful representative of the person, except if that person is in custody for an offense or is the accused, may receive victims' rights. If a victim is incapacitated, deceased or otherwise incapable of designating another person to act in the victim's place, the court may appoint a lawful representative who is not a witness. If at any time the victim is no longer incapacitated or otherwise incapable of acting, the victim may personally exercise his or her victim's rights.



REQUESTING/WAIVING RIGHTS

The law enforcement officer provided you with a form (Request/Waiver Form) that asks you to request or waive (decline) your rights. This form will assist you in exercising your victims' rights, whether you decide to request or waive your rights. Keep your copy of the form for your records. Your decision to request or waive your rights does not mean that you cannot change your mind later. However, if at first you waive your rights and then request them at a later time, you will be giving up some rights that only apply at certain stages of the justice process. There are other important benefits and protections that apply to crime victims as a case proceeds through the system. If you choose to waive your rights, it does not exclude your involvement in the prosecution of the case. You may be subpoenaed to testify in court.

You can also learn more about Arizona's victims' rights laws by visiting the Arizona Attorney General website at www.azag.gov

YOUR RIGHT TO RESTITUTION

Victims of crime have a Constitutional right to receive prompt restitution. If someone is found guilty of the crime(s) committed against you, the court may order that person to re-pay certain financial costs related to your victimization. This court-ordered payment is known as restitution. Restitution is most often ordered at the time of sentencing and may include reimbursement for actual losses and expenses attributable to the offense. To determine the amount of restitution to be ordered, financial loss information is gathered from victims prior to sentencing. If you have faced financial losses as a result of the crime committed against you, it is recommended that you keep track of all your receipts as expenses are incurred. If charges are filed in your case, it is important that you contact the prosecutor's Victim Services program for more information and assistance with the restitution process.

For more restitution resource information, please visit the Arizona Supreme Court's victim restitution website at www.azcourts.gov/restitution

FREE COPIES OF POLICE REPORTS, AUDIO RECORDINGS, & VIDEO RECORDINGS

A victim of a criminal offense or delinquent act that is a domestic violence, sexual offense, or part 1 crime*, an immediate family member of the victim if the victim is killed or incapacitated, or the victim's attorney has the right to receive one copy of the police report, audio recordings, and video recordings from the investigating law enforcement agency or charging prosecutorial agency at no charge.

*Part 1 crimes include: criminal homicide, rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny-theft, arson, human trafficking-commercial sex acts, and human trafficking-involuntary servitude.

WHEN A SUSPECT IS ARRESTED

Box 3 of the Request/Waiver Form provides information to assist you in exercising your rights immediately following the arrest of a suspect; however, you must act quickly. See next page for the specific scenarios outlining your rights as a victim.

Your employer may be legally required to allow you leave from work to attend court and to obtain an order of protection pursuant to ARS §§ 13-4439/8-420.



SUSPECT IS AN ADULT AND HAS BEEN ARRESTED

If the suspect is an adult and has been arrested, law enforcement informed you of the time, place and date of the Initial Appearance. You are encouraged to contact the court for any changes to the Initial Appearance schedule. For any questions about the suspect's release, contact the custodial agency.

Initial Appearance (Court Hearing)

- Purposes:
- (1) Determine release eligibility of the accused;
 - (2) Determine the terms and conditions of release of the accused;
 - (3) Set the next court date(s);
 - (4) Obtain a plea from the accused (for some misdemeanor offenses)
- When Held: Within 24 hours of arrest
- Location: Court and Custodial Agency
- Contact: See "Information & Resource Numbers"
- Your Rights: To be notified of the time, place and date for the Initial Appearance, to be present and heard at the Initial Appearance and to be informed of the suspect's release.

SUSPECT IS A JUVENILE AND HAS BEEN DETAINED

If the suspect is a juvenile and has been detained, you must contact the detention screening section of the juvenile probation department immediately to request notice of the date, time and place of the Detention Hearing and any changes to the Detention Hearing schedule. You can also exercise your right to be informed of the juvenile's release by contacting the detention center.

Detention and Advisory Hearings

- Purposes:
- (1) Determine release eligibility of the accused;
 - (2) If the accused is released, determine the terms and conditions of release;
 - (3) Obtain a plea from the juvenile
 - (4) Juvenile to admit guilt or deny
- When Held: Detention Hearing – within 24 hours of arrest
Advisory Hearing – within 24 hours of detention hearing
- Location: Detention Screening Section, County Juvenile Probation
- Contact: See "Information & Resource Numbers"
- Your Rights: To be notified of the time, place and date for the detention and advisory hearings, to be present and heard at the detention and advisory hearings and to be informed of the juvenile's release.

If you choose to exercise your right to be heard through a written statement, contact the detention screening section for instructions on how to submit to the court.

SUSPECT IS AN ADULT OR JUVENILE AND CITED AND RELEASED

If an adult suspect is cited and released, law enforcement informed you of the initial court date. ***If a juvenile suspect is cited and released***, law enforcement has provided you with the name of the court to obtain information about subsequent proceedings. Contact the court prior to the date and time to confirm that the suspect must appear.

SUSPECT IS AN ADULT OR JUVENILE AND THERE IS NO ARREST

If the arrest of a suspect is not immediate and you are not notified of an arrest within 30 days, you can call the law enforcement agency that took the report to obtain case status information.



INFORMATION AND RESOURCE NUMBERS - - COCONINO & YAVAPAI COUNTIES, THEIR CITIES & TOWNS

VICTIM SERVICES

★EMERGENCY SERVICES ONLY. 911
 ★SUICIDE & CRISIS HELPLINE. 1-888-400-5530 / www.idhefcenter.org
 Identity Theft Resource Center (ITRC). (602) 542-1653
 Address Confidentiality Program. 1-800-553-6233
 Mothers Against Drunk Driving (MADD) (AZ Office). 1-800-782-6400
 Arizona Coalition to End Sexual and Domestic Violence. 1-800-799-SAFE (7233)
 National Domestic Violence Hotline. 1-800-352-3792
 AZ Community Information & Referral. 1-877-SOS-ADULT / 1-877-767-2385
 Adult Protective Services. 1-888-SOS-CHILD / 1-888-767-2445
 Department of Child Safety

COCONINO

Coconino County Victim Witness Services (928) 856-7676
 Coconino County Victim Compensation. (928) 679-7770
 Hope Cottage (928) 774-9270
 Northland Family Help Center (928) 527-1900 and 1-877-634-2723
 Domestic Violence Shelter (24-Hour). (928) 774-4503
 Tuba City For Family Harmony (928) 283-4650
 Adult Protective Services. 1-877-767-2385
 Coconino Community Guidance Ctr. (928) 527-1899
 Community Behavioral Health Svcs. (928) 213-6300
 Sunshine Rescue Mission. (928) 774-3512
 Another Way. (928) 645-5300
 Coconino County Pre-Trial Services. (928) 679-8460
 Page Victim Assistance. (928) 645-4362
 Safie Child Center at Flagstaff Medical Center. (928) 773-2053
 North Country Healthcare/NACASA (928) 522-9460
 Housing Solutions of Northern Arizona. (928) 340-2162

YAVAPAI

Yavapai County Victim Services and Victim Compensation: Prescott. (928) 771-3485
 Verde Valley. (928) 567-7751
 Domestic Violence Crisis Services: Stepping Stone (Shelter) | Crisis Hotline. (928) 445-4673/(928) 772-4184
 Verde Valley Sanctuary/Legal Advocacy Prg. (928) 634-2511/(928) 639-2079
 West Yavapai Guidance Center. (928) 445-5211
 Yavapai Family Advocacy Center. (928) 775-0669
 US Vets Prescott. (928) 583-7204
 Cottonwood PD Victim Services (928) 340-2162

CUSTODIAL AGENCIES

Arizona Dept. of Corrections. 1-866-787-7233
 COCONINO
 Coconino County Detention Facility (Flagstaff). (928) 226-5200
 (For ALL inmate information)
 Coconino County Juvenile Detention. (928) 226-5599
 Coconino County Detention Facility (Page). (928) 645-8873
 YAVAPAI
 Yavapai County Jail: Prescott. (928) 771-3260
 Verde Valley. (928) 567-7734
 Yavapai County Juvenile Detention. (928) 771-3173

PROSECUTORS

Arizona Attorney General's Office (Phoenix) (602) 542-4911
 COCONINO
 Coconino County Attorney's Office. (928) 679-8200
 MUNICIPAL PROSECUTORS
 Flagstaff. (928) 779-7680
 Fredonia. (928) 779-6951
 Page. (928) 645-4256
 Sedona. (928) 204-7200
 Williams. (928) 779-6951
 YAVAPAI
 Yavapai County Attorney's Office: Prescott. (928) 771-3344
 Verde Valley. (928) 567-7717

MUNICIPAL PROSECUTORS

Camp Verde. (928) 567-0030
 Chino Valley. (928) 636-8004
 Clarkdale. (928) 445-5935
 Cottonwood. (928) 634-5526
 Jerome. (928) 634-1023
 Prescott. (928) 777-1276
 Prescott Valley. (928) 759-3030
 Sedona. (928) 282-1189
 Dewey-Humboldt. (928) 632-0008
 Wickenburg. (928) 684-5451



LAW ENFORCEMENT

Arizona Game and Fish Department	(602) 942-3000
COCONINO	
Arizona Department of Public Safety	(602) 223-2000
Coconino County Sheriff's Office	1-800-338-7888
Sedona	1-800-338-7888
Flagstaff	(928) 774-4523
Page	(928) 645-8873
Williams	(928) 635-4487
MUNICIPAL POLICE	
Flagstaff Police Dept.	(928) 774-1414
Flagstaff Police Dept. Administration	(928) 779-3646
Fredonia Marshal's Office	(928) 643-7513
Hualapai Nation Police Department	(928) 769-1024
Northern Az Univ. Police Dept.	(928) 523-3611
Page Police Dept.	(928) 645-2463
Sedona Police Dept.	(928) 282-3100
Williams Police Dept.	(928) 635-4461
YAVAPAI	
Arizona Department of Public Safety	(928) 773-3700
Yavapai County Sheriff:	
Ashtfork	1-800-771-2797
Bagdad	1-800-771-2797
Black Canyon	(602) 495-8800
Cottonwood/Verde	(928) 639-8100
Prescott	(928) 771-3260
Seligman	1-800-771-2797
Yarnell	1-800-771-2797
MUNICIPAL POLICE	
Camp Verde Marshal's Office	(928) 554-8300
Chino Valley Police Dept.	(928) 636-4223
Clarkdale Police Dept.	(928) 634-2921
Cottonwood Police Dept.	(928) 634-4246
Jerome Police Dept.	(928) 634-8992
Prescott Police Dept.	(928) 777-1988
Prescott Valley Police Dept.	(928) 772-9261
Sedona Police Dept.	(928) 282-3100
Wickenburg Police Dept.	(928) 684-5411
Yavapai-Apache Nation Police Dept.	(928) 567-4259
Yavapai College Police	
Prescott Campus	(928) 776-2185
Verde Campus	(928) 634-6599
Yavapai-Prescott Tribal Police	(928) 443-1599

COURTS

Arizona Supreme Court	www.azcourts.gov/restitution
COCONINO	
Coconino County Superior Court	(928) 679-7600
Coconino County Adult Probation	
Flagstaff Office	(928) 679-8400
Page Office	(928) 679-8130
JUVENILE COURT	
Coconino County Juv. Probation	(928) 226-5400
Page Office	(928) 679-8130
MUNICIPAL COURTS	
Flagstaff	(928) 213-3000
Fredonia	(928) 643-7241
Page	(928) 645-4280
Sedona	(928) 282-1189
Williams	(928) 679-7698
JUSTICE COURTS	
Flagstaff Precinct	(928) 779-6806
Fredonia District	(928) 643-7472
Page District	(928) 645-8871
Williams Precinct	(928) 679-7698
YAVAPAI	
Yavapai County Superior Court	
Prescott	(928) 771-3312
Verde Valley	(928) 567-7741
Yavapai County Adult Probation	(928) 771-3332
JUVENILE COURTS	
Yavapai County Juvenile Probation Dept.:	
Prescott	(928) 771-3156
Verde Valley	(928) 639-8172
MUNICIPAL COURTS	
Camp Verde	(928) 567-6635
Chino Valley	(928) 636-4534
Clarkdale	(928) 295-7295
Cottonwood	(928) 634-7537
Dewey-Humboldt	(928) 632-0008
Jerome	(928) 649-3250
Prescott	(928) 771-3300
Prescott Valley	(928) 772-8277
Sedona	(928) 282-1189
Wickenburg	(928) 684-5451
JUSTICE COURTS	
Bagdad/ Yarnell Precinct	(928) 771-3357
Verde Valley Precinct	(928) 639-5820
Mayer Precinct	(928) 771-3355
Prescott Precinct	(928) 771-3302
Seligman Precinct	(928) 422-3281